

**LOCAL AUTHORITY
BUILDING CONTROL**



Department of Environment & Regeneration
Planning & Building Control,
Allerburn House,
Denwick Lane, Alnwick,
Northumberland NE66 1YY

**BUILDING
NOTICE**

The Building Act 1984
The Building Regulations 2000 (as amended)

Director: Paul R. Gee

Tel: (01665) 510505
Fax: (01665) 603312
E-Mail: bc@alnwick.gov.uk
Website: www.alnwick.gov.uk

This Building notice conforms to the Building Regulations 2000 (as amended) and may be used for submissions to any Local Authority in England and Wales.

This form is to be filled in by the person who intends to carry out building work or agent. If the form is unfamiliar please read the notes which follow or consult your local Building Control office. Please submit completed form to the Building Control Office dealing with your Building Notice application. Information regarding fees may be obtained from your Building Control Office.

1 Applicant's details
Name: _____
Address: _____
Postcode: _____ Tel: . _____ Fax: . _____ email: _____

2 Agent's details (if applicable)
Name: _____
Address: _____
Postcode: _____ Tel: _____ Fax: _____ email: _____

3 Location of building to which work relates
Address: _____
Postcode: _____ Tel: _____ Fax: _____ email: _____

4 Proposed Work
Description: _____
Is the proposed work or any part of it subject to Partnering or a current LANTAC approval? YES NO
Number of storeys in building: _____
Anticipated date of commencement _____

5 Use of building
1. If new building or extension please state proposed use: _____
2. If existing building state present use: _____

6 Fees (see SEPARATE Guidance Note on Fees for information)
1. If Schedule 1 work, please state the total No. of dwellings - _____ and total No. of types - _____
2. If Schedule 2 work, please state total floor area: _____ m²
3. If Schedule 3 work, please state the estimated cost of work excluding VAT: £ _____
Plan Charge: £ _____ plus VAT (where applicable): £ _____ Total: £ _____
N.B. The appropriate fee should be submitted with this notice.

7 Additional Information:

8 Statement
This notice is given in relation to the building work as described, and is submitted in accordance with Regulation 12(2A)(a).



Name: _____ Signature: _____ Date: _____

Notes

1. Your application should include:-

- (a) Two completed copies of this form**
- (b) The appropriate Building Notice fee**
- (c) A location plan to a scale of not less than 1:1250**

Extra information required if an extension of a building or new dwelling/s are proposed –

- (i) A site plan to not less than 1:1250**
 - (ii) Details of the provision for the drainage of the building or extension**
2. Were the proposed work is a repair of more than 25% of a wall/roof/floor or change of the building's energy status or a material change of use does need to comply with the Building Regulations. So please call the Building Control Office for guidance.
3. Persons proposing to carry out building work or make a material change of use are reminded that permission may be required under the Town & Country Planning Acts
4. The discharge from a septic tank installation may require approval from the Environment Agency. For further information please contact:-
- Environment Agency
Tyneside House
Newcastle Business Park
Skinnerburn Road
Newcastle upon Tyne
NE4 7AR
Tel: 0191 203 4000
5. Please note that in order to determine compliance with the Regulations, additional information or plans may be required as the works proceed.
6. You will normally be notified within 5 working days as to whether or not you may proceed with the proposed works.
7. If you require any further information or assistance, the Building Control staff will be pleased to help. The office telephone number is 01665 510505

